

## Rakhine NFI Cluster Coordination Meeting

### Minutes

Date: 6 August 2014

Time: 15.00 hrs

Venue: UNHCR Office, Sittwe, Rakhine State

Participants: UNHCR CCCM / NFI, IM, Community Services, Donor Relations, LWF, OCHA, UNICEF, RI & Age (13 pax. in total)

Agenda item	Discussion	Action/Actor	Due date
<b>1. Introductions</b>	Meeting was opened by NFI Cluster Coordinator. Attendees introduced themselves, with particular attention paid to first time attendees and new organisations.		
<b>2. Actions from previous minutes</b>	<ul style="list-style-type: none"> <li>• Winterisation schedule was shared by LWF; now needs to be fully included in tracking tool.</li> <li>• Team to see how donors can be included in tool; on-going.</li> <li>• Issue of NGO Co-chair; RI and LWF agreed to discuss this.</li> </ul>	<ul style="list-style-type: none"> <li>• UNHCR CCCM /IM staff to follow up</li> <li>• RI / LWF</li> </ul>	<b>ASAP</b>  <b>ASAP</b>
<b>3. Distribution plan</b>	Main business was discussion of the NFI distribution plan for Aug – December. Plan has been submitted to Rakhine State Government (RSG) for review. Some points raised around the plan included any implicit messaging that might be there with NFI distributions scheduled for certain camps through till December, while RSG has mentioned relocation and resettlement. It was pointed out that this plan is being reviewed by the RSG.	Coordinator to advise Cluster when response received from RSG and finalise and share the plan. This will enable messages to go out to the camps advising of the time of the distributions.	
<b>4. Other issues</b>			
<b>a. AGE</b>	National NGO AGE (Action for Green Earth) attended, with plans to distribute NFI and Food. The NFIs are mainly clothing for men, women and children. The food is “curry” food – i.e. onions, garlic, dried fish / fish paste, etc.	AGE to have further discussions with UNHCR.	<b>ASAP</b>
<b>b. Future NFI distributions</b>	Option of voucher for future NFI distributions was touched on. There was a suggestion that it might be sensible for Cluster to exhaust current stocks before looking at a voucher system. It was also pointed out that the use of vouchers might be easier in Rakhine communities which have good access to markets, but not so relevant for		

	Muslim communities with restricted access.		
<b>c. Needs Assessment</b>	Donor relations representative raised the issue of needs assessments. The NGO representatives explained that this had been done in the last year, which is why the contents of the core kit had changed over time. However, it was acknowledged that the kits were really required (by IDPs) for the purpose of part-exchange, sale or barter.		
<b>7. AOB</b>	Education Cluster representative came to present an issue that had been first raised in Inter-Cluster Coordination meeting, about Temporary Learning Spaces (TLS) having to be closed whenever distributions of any sort (food, NFI, hygiene kits) take place in camps. On further discussion, it was realised that this was a problem specific to one camp, Khaung Doke Khaur 1, because the 2 TLS teachers are residents of Khaung Doke Khaur 2 – a separate camp. It was recommended that the Education Cluster review the practices in other camps to see if they could adopt some good practice from one of them.		
<b>8. Next meeting</b>	<b>Next meeting will be in 2 weeks' time, same time. 3pm, UNHCR meeting room, 20 August 2014.</b>		